

FITZGERALD FALL FESTIVAL

VENDOR APPLICATION

INFORMATION & APPLICATION 2023

We're glad you've decided to join us for the Fitzgerald Fall Festival! Below you will find some information about being a vendor as well as the application process. Please keep this page (Page 1) for future reference and submit only the second page (Page 2) along with your Vendor Fee to the address provided.

VENDOR INFORMATION:

- The Fitzgerald Fall Festival will be held **Saturday, September 30th 2023 from (9am-3pm)**. **Set up will be Friday September 29th from 1pm-5pm OR Saturday 30th from 7am-8:30am.** *** **Must be set up and ready by 9AM*****
- The Artisan Vendors showcases handmade/homemade goods and wares of local artists and crafters.
- Food Vendors are just that, vendors selling food and/or beverages. Food vendors must meet minimum Georgia health codes.
- A Regular Vendor will have non handmade (items bought to re-sell) items for sale. **NO YARD SALE ITEMS**
- Kid Zone Vendors are vendors that have kid activities (ex. Bouncy house, train, games...) These vendors must supply a copy of your liability insurance
- Non-profit are vendors that are for information purpose only and are not selling anything.
- **All vendors are required to be set up the entire time (9am-3pm)**. Paulk Park Campgrounds has bathroom facilities located at the depot and portable toilets. Vendors will be responsible for bringing their own tent, tables, chairs, and 50-ft extension cords and/or water hose (if needed).
- **Vendor spaces are 10'x20' in size** (all of your tent and/or trailer has to be inside this area, if not you need multiple spaces) Trucks will need to be unhooked from trailers and moved out of the vendor area.

APPLICATION INFORMATION:

Please fill out and submit the Vendor Application Form 2023 (Page 2) along with your Vendor **fee** to the address provided by **September 8th, 2023 at 4 PM (unless we fill up before then)**. Please make checks payable to "Fitzgerald CVB." The Fall Festival Vendor Committee will then review your application and contact you when approved. You will receive a confirmation email or phone call with more specific details about the day of the event. We are excited about this event and look forward to your participation!

CHECKLIST:

- complete Vendor Application Form 2023
- enclose Vendor Fee (Check payable to "Fitzgerald CVB")
- Kid Zone- please attach liability insurance
- mail/drop off Application and Vendor Fee to: The Depot • Attn: Fitzgerald Fall Festival • 116 N Johnston St • Fitzgerald, Ga 31750

For more information or questions, please email sruis@fitzgeraldga.org

*Applicants are reviewed on a case-by-case basis and approval is at the discretion of the Fall Festival Vendor Committee.

VENDOR APPLICATION FORM 2023

Name of Business: _____

Name of contact person: _____

Business phone: _____ Mobile #: _____ Home #: _____

Mailing address: _____

Email address: _____

(PLEASE CHECK ONE)

- Food Vendor -- \$90
- Regular Vendor -- \$50
- Kid Zone Vendor --\$50
- Artisan Vendor --\$50
- Non-profit--\$0 (power and/or water will have a \$10 fee)

NUMBER OF SPOTS NEEDED: _____

(PLEASE CHECK ONE)

- Need Power (120v) \$5-- MUST supply your own extension cord
- Need Water \$5 --MUST supply your own hose
- NO power or Water

Make sure you submit the correct vendor fee for what space you are needing
(number of spaces+ water and/or power)

Brief description of items you will be selling:

I, _____ understand that my application fee is **nonrefundable (unless I am not accepted)**. I also understand that all forms and fees must be submitted no later than September 8th, 2023 to be considered for festival.

Signature: _____ Date: _____

PLEASE MAIL/DROP OFF THIS PAGE ALONG WITH VENDOR FEE TO:

The Depot • Attn: Fitzgerald Fall Festival • 116 N Johnston St • Fitzgerald, GA 31750 Please make check payable to "Fitzgerald CVB"